



AGENDA

Wisconsin Rapids Public School District - Board of Education

510 Peach Street

Wisconsin Rapids, WI 54494

(715) 424-6701

Business Services Committee

John Benbow, Jr., Chairman
Katherine Bielski-Medina, Member
Troy Bier, Member
John A. Krings, President

March 2, 2020

LOCATION: Board of Education Conference Room A/B

TIME: Immediately following the Educational Services Committee Meeting, but no earlier than 6:30 p.m.

- I. Call to Order
- II. Public Comment
- III. Business Services
 - A. Oasys LLC – Special Education Administrative Software – Approval
 - B. Discovery Education – Approval
 - C. PebbleGo Renewal and Upgrade – Approval
 - D. WiLs Renewals – Approval
 - E. Chromebook Cases Purchase – Approval
- IV. Updates and Reports
 - A. Purchases – Update
 - B. Chromebook Purchase – Update
- V. Agenda Items
- VI. Future Agenda Items

The Wisconsin open meetings law requires that the Board, or Board Committee, only take action on subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office at 715-424-6701, at least seven working days prior to the meeting date for the item to be considered. The item may be referred to the appropriate committee or placed on the Board agenda as determined by the Superintendent and/or Board president.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling 715-424-6701.

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda.



BACKGROUND

Wisconsin Rapids Public School District - Board of Education
510 Peach Street
Wisconsin Rapids, WI 54494

(715) 424-6701

Business Services Committee

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LOCATION: Board of Education Conference Room A/B

TIME: Immediately following the Educational Services Committee Meeting, but no earlier than 6:30 p.m.

I. Call to Order

II. Public Comment

III. Business Services

A. Oasys LLC – Special Education Administrative Software – Approval

The District is currently using Skyward as the software platform to process Special Education paperwork at an annual cost of \$5,114. Dr. Dani Scott, Director of Pupil Services, is proposing the District switch software platforms for the 2020-21 school year to Oasys LLC (see Attachment A). Skyward has proven to be incredibly difficult for staff to use. With the Skyward program, sections of the IEP or evaluation report need to be created separately as standalone forms which allows forms to be missed and/or completed incorrectly. In addition, technical issues exist with the Skyward software such as documents not saving correctly or erroneous form duplication. The Special Education budget will cover the cost of the new software. The first year cost of the software with data conversion and setup is \$20,500 with an annual cost of \$14,500 for the second and third years.

The Administration recommends that the proposed purchase of Oasys Special Education Administrative Software at a first year price of \$20,500, followed by an annual cost of \$14,500 for the second and third years, to be funded from the 2020-21 Special Education budget, be recommended for approval to the Board of Education.

B. Discovery Education – Approval

The District Library Media program has been purchasing Discovery Education (DE) Streaming Plus for over 15 years as part of the library's curriculum offerings to teachers and students in grades 4K-12. Discovery Education Streaming Plus offers a variety of resources for users including videos, lesson plans, virtual field trips, images, educational games, and online tools (see Attachment B).

The Administration recommends that the proposed purchase of Discovery Education Online from Capstone, at a cost of \$23,950.00, to be funded from the 2019-20 District Common School Fund budget, be recommended for approval to the Board of Education.

C. PebbleGo Renewal and Upgrade – Approval

The District Library Media program has been purchasing PebbleGo for grades K-2 for over 6 years. Throughout those 6 years we have only offered a small number of the modules available with PebbleGo. We would like to expand our offering to students by purchasing all the PebbleGo modules and PebbleGo Next for grades 3-5. These K-2 modules include animals, dinosaurs, biographies, science, social studies, and health. PebbleGo Next modules for grades 3-5 include states, science, American Indian history, social studies, and biographies. Students and teachers currently use PebbleGo for a variety of things including research, e-books, and educational games (see Attachment C).

Business Services Committee Meeting Background – March 2, 2020

The Administration recommends that the proposed purchase of PebbleGo and PebbleGo Next from Capstone, at a cost of \$12,593.70, to be funded from the 2019-20 District Common School Fund budget, be recommended for approval to the Board of Education.

D. WiLs Renewals – Approval

The District Library Media program has been purchasing and renewing subscriptions to various databases and online-based resources through WiLS for grades 4K-12 for many years. These subscriptions are now up for renewal (see Attachment D).

The Administration recommends that the proposed renewal of various online databases and resources from WiLS, at a cost of \$13,916.73, to be funded from the 2019-20 District Common School Fund budget be recommended for approval to the Board of Education.

E. Chromebook Cases Purchase – Approval

Lincoln High School will continue to offer an assigned Chromebook for each student for the 2020-2021 school year. Additional cases need to be purchased for the incoming freshmen. To ensure cases arrive in time to prep the Chromebooks for August, the District needs to sign a letter of intent to purchase. This letter was signed on February 26, 2020 (see Attachment E)

The Administration recommends that the proposed purchase of 350 Bump Armor CB Slim Hard Shell cases, at a cost of \$6,891.50, to be funded from the 2020-21 District Technology budget, be recommended for approval to the Board of Education.

IV. Updates and Reports

A. Purchases – Update

A copy of the following invoice is included as Attachment F:
City of Wisconsin Rapids – Police Liaison Officer

B. Chromebook Purchase – Update

The District has purchased 96 Chromebooks for use at THINK Academy, Woodside, and Washington Elementary schools. The Chromebooks were purchased prior to Board of Education approval as there is a price increase of \$7.00 per Chromebook effective March 6, 2020. Ordering prior to March 6, 2020 saves the District over \$600.00. The Chromebook purchase will be funded from the 2019-2020 District Common School Fund budget (see Attachment G).

V. Agenda Items

Committee members will be asked which agenda items from the Committee meeting will be placed on the consent agenda for the regular Board of Education meeting.

VI. Future Agenda Items

Future agenda items of the Business Services Committee include, but are not limited to the following:

- 2020-21 Building Trades House Selection Committee Meeting – April 6, 2020; 5:40 pm



**Wisconsin Rapids Public Schools
Three Year Contract**

1st Year Pricing

Special ED Management System Annual License Fee (800 Students)	\$14,000.00
- Required Professional Development	\$2,000.00
Interface with Student Management Software	\$2,500.00
Student Pictures <i>(included)</i>	0.00
E-mail notifications <i>(included)</i>	0.00
Data Conversion	\$1,000.00
Software Setup	\$1,000.00
Total 1st Year Cost	\$20,500.00

2nd & 3rd Year Pricing

Special Ed. Annual License Fee	\$14,000.00
Interface	\$500.00
TOTAL 2nd & 3rd Year Annual Cost	\$14,500.00

Customization

OASYS can provide customized forms or programming changes. Call or email the help desk for a quote. Rates are listed below:

Custom form changes:	\$85/hour
Custom Programming:	\$125/hour
Webinar Professional Development:	\$150/hour
In-Person Professional Development:	\$150/hour plus reasonable travel expenses



Invoice

Discovery Education
4350 Congress Street, Suite 700
Charlotte, NC 28209
36-2298050

Please see below for remittance information

INVOICE #: CINV-009872
DATE: 02/19/2020
CUSTOMER PO NUMBER: CONTRACT

Please note changes below to payment remittance and contact information

BILL TO: WISCONSIN RAPIDS SCHOOL DISTRICT
510 PEACH ST
WISC RAPIDS, WI 54494-4663
United States

CUSTOMER NUMBER	PROPOSAL NUMBER	TERMS	DUE DATE
C-002194	Q-00149820	Net 30	03/20/2020

DESCRIPTION	LINE TERM	AMOUNT
DE streaming PLUS (HS)	09/01/2020 - 08/31/2021	\$3,150.00
DE streaming PLUS (K-8)	09/01/2020 - 08/31/2021	\$20,800.00
	SUBTOTAL	\$23,950.00
	Taxes	\$0.00
	TOTAL	\$23,950.00

CONTRACTED SCHOOLS
Please refer to executed agreement for details

Please use one of the following payment methods to remit payment along with a reference to the invoice number(s) being paid.

Wire/ACH Transfer:

Bank Name: Bank of America
Routing (ACH/EFT): 053000196
Routing (Dom. Wires): 026009593
Credit Account: 237025423888
Swift Code: BOFAUS3N

Check Payment:

Discovery Education Inc.
PO Box 744954
Atlanta, GA 30374-4954



Quote
 Wisconsin Rapids School District
 February 14, 2020
 Quote: WI 00092581 Gold Pkg Price

Capstone Mailing Address:	On Behalf of Your Capstone Representative:
Attn: Susan Trnka 1710 Roe Crest Drive North Mankato, MN 56003 Phone: Fax: (888) 517-8978 Email: strnka@capstonepub.com	Morey Dambekaln (262) 628-1926 dambekaln@charter.net

Quote Prepared For:
Jamie Jestadt Wisconsin Rapids School District 510 Peach St Wisc Rapids, Wisconsin 54494-4663 (715)424-6700 jamie.jestadt@wrps.net

Products and Services

Item Number	Product	Price	Term	Multiple Site Discount	Price Per School	Quantity	Total
978-1-4296-3699-5	First PebbleGo Database	\$399.50	1	-\$19.98	\$379.53	6	\$2,277.15
978-1-4296-5772-3	Second PebbleGo Database	\$399.50	1	-\$19.98	\$379.53	6	\$2,277.15
978-1-4296-6818-7	Third PebbleGo Database	\$200.00	1	-\$10.00	\$190.00	6	\$1,140.00
978-1-6206-5952-6	Fourth PebbleGo Database	\$200.00	1	-\$10.00	\$190.00	6	\$1,140.00
978-1-4914-8764-8	Fifth PebbleGo Database	\$200.00	1	-\$10.00	\$190.00	6	\$1,140.00
978-1-5435-9245-0	Read More Animals	\$499.00	1	-\$24.95	\$474.05	6	\$2,844.30
978-1-5435-9246-7	Read More Science	\$499.00	1	-\$24.95	\$474.05	6	\$2,844.30
978-1-4914-2639-5	First PebbleGo Next Database	\$399.50	1	-\$19.98	\$379.53	6	\$2,277.15
978-1-5157-3602-8	Second PebbleGo Next Database	\$399.50	1	-\$19.98	\$379.53	6	\$2,277.15
978-1-5157-9664-0	Third PebbleGo Next Database	\$200.00	1	-\$10.00	\$190.00	6	\$1,140.00
978-1-5435-5391-8	Fourth PebbleGo Next Database	\$200.00	1	-\$10.00	\$190.00	6	\$1,140.00

Subscription Dates: 6/1/2020-6/1/2021

Subtotal	\$20,497.20
Gold Package Discount	-\$9,102.90
Subtotal 6 schs	\$11,394.30

Item Number	Product	Price	Term	Small School Discount	Price Per School	Quantity	Total
978-1-4296-3699-5	First PebbleGo Database	\$399.00	1	-\$160.00	\$239.00	1	\$239.00
978-1-4296-5772-3	Second PebbleGo Database	\$399.00	1	-\$159.00	\$240.00	1	\$240.00
978-1-4296-6818-7	Third PebbleGo Database	\$399.00	1	-\$279.00	\$120.00	1	\$120.00
978-1-6206-5952-6	Fourth PebbleGo Database	\$399.00	1	-\$279.00	\$120.00	1	\$120.00
978-1-4914-8764-8	Fifth PebbleGo Database	\$399.00	1	-\$279.00	\$120.00	1	\$120.00

Quote valid for 90 days
 Bundles are invoiced as individual line items



If you have any questions or need assistance, please contact your
 Renewal Specialist or Capstone Representative listed above

978-1-5435-9245-0	Read More Animals	\$499.00	1	-\$199.00	\$300.00	1	\$300.00
978-1-5435-9246-7	Read More Science	\$499.00	1	-\$199.00	\$300.00	1	\$300.00
978-1-4914-2639-5	First PebbleGo Next Database	\$399.00	1	-\$160.00	\$239.00	1	\$239.00
978-1-5157-3602-8	Second PebbleGo Next Database	\$399.00	1	-\$159.00	\$240.00	1	\$240.00
978-1-5157-9664-0	Third PebbleGo Next Database	\$399.00	1	-\$279.00	\$120.00	1	\$120.00
978-1-5435-5391-8	Fourth PebbleGo Next Database	\$399.00	1	-\$279.00	\$120.00	1	\$120.00

Subscription Dates: 6/1/2020-6/1/2021

Subtotal **\$2,158.00**
Gold Package Discount **-\$958.60**

Subtotal Small Sch Think Acad **\$1,199.40**

Grand Total \$12,593.70

To Submit Your Order

If you are using a purchase order or submitting payment, choose one:

- Email PO to strnka@capstonepub.com
- Fax PO to (888) 517-8978
- Mail PO or payment to Capstone address above

If you are using a credit card:

- Call our Customer Service team at (888) 517-8976

Order Notes

Capstone Rewards Number: **455129835**

Purchasing Information

Capstone's EIN has changed to 82-4045107 as of January 1, 2018. If you need additional information or a new W-9 for your records, please email bids@capstonepub.com.

WiLS

1360 Regent Street #121
Madison, WI 53715
USA

9302

Voice: 608-206-7446
Fax: 608-237-2358

INVOICE

Invoice Number: 492095
Invoice Date: Feb 18, 2020
Page: 1

Duplicate

Bill To:
Wisconsin Rapids School Dist 510 Peach Street Wisconsin Rapids, WI 54494

Ship to:
510 Peach Street Wisconsin Rapids, WI 54494

Customer ID	Customer PO	Payment Terms	
wisco100		Net 60 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		4/18/20

Quantity	Item	Description	Unit Price	Amount
	gal060	Gale Biography in Context: 10/1/20 - 9/30/21 for MS, includes WiLS service fee \$63.43		1,331.97
	gal320	Gale Opposing Viewpoints in Context: 9/1/20 - 8/31/21 for MS, includes WiLS service fee \$63.23		1,327.83
	gal280	Gale Kids InfoBits: 9/1/20 - 8/31/21 for 7 ES, includes WiLS service fee \$73.05		1,534.03
	fac310	Infobase Learning World Geography & Culture: 8/1/20 - 7/31/21 for MS, includes WiLS service fee \$52.99		1,112.77
	pro110	ProQuest CultureGrams: 8/1/20 - 7/31/21 for 7 ES, includes WiLS service fee \$160.78		3,376.37
	pro110	ProQuest CultureGrams: 8/1/20 - 7/31/21 for MS, includes WiLS service fee \$35.81		751.92
	pro110	ProQuest CultureGrams: 8/1/20 - 7/31/21 for Lincoln HS, includes WiLS service fee \$55.17		1,158.51
	pro550	ProQuest SIRS Discoverer: 8/1/20 - 7/31/21 for MS, includes WiLS service fee \$46.57		978.04
	pro580	ProQuest SIRS Researcher: 8/1/20 -		1,283.21

Subtotal	Continued
Sales Tax	Continued
Total Invoice Amount	Continued
Payment/Credit Applied	
TOTAL	Continued

Check/Credit Memo No:

WiLS

1360 Regent Street #121
 Madison, WI 53715
 USA

INVOICE

Invoice Number: 492095
 Invoice Date: Feb 18, 2020
 Page: 2

Duplicate

Voice: 608-206-7446
 Fax: 608-237-2358

Bill To:
Wisconsin Rapids School Dist 510 Peach Street Wisconsin Rapids, WI 54494

Ship to:
510 Peach Street Wisconsin Rapids, WI 54494

Customer ID	Customer PO	Payment Terms	
wisco100		Net 60 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		4/18/20

Quantity	Item	Description	Unit Price	Amount
	ros040	7/31/21 for MS, includes WiLS service fee \$61.11 Rosen PowerKids Life Science: 8/1/20 - 7/31/21 for MS, includes WiLS service fee \$25.29		531.04
	ros080	Rosen Teen Health & Wellness: 8/1/20 - 7/31/21 for MS, includes WiLS service fee \$25.29		531.04
Subtotal				13,916.73
Sales Tax				
Total Invoice Amount				13,916.73
Payment/Credit Applied				
TOTAL				13,916.73

Check/Credit Memo No:



LETTER OF INTENT

Mohawk USA
458 Danbury Road
B-3
New Milford, CT 06776

2/26/2020

RE: Bump Armor – CB Slim Hard Shell Case w. Custom Logo
SKU# (CB11-2H-88) Re: Estimate # (5858)

This letter notifies Mohawk USA (Bump Armor), that Wisconsin Rapids Public Schools intends to issue a purchase order for the purchase of CB11-2H-88 (CB Slim Hard Shell Cases customized with district logo), at the quantity of 350, with a total cost of \$7,364.37. This letter authorizes Mohawk USA (Bump Armor) to begin production of our order stated above in lieu of PO with a PO to follow by July 1 2020. We understand that once signed, a custom order cannot be cancelled and the lead time on custom orders is +/- 90 days from receipt of this signed LOI.

A handwritten signature in blue ink, appearing to read 'Phillip Bickelhaupt', is written over a horizontal line.

Name: Phillip Bickelhaupt

2.26.2020

Date: February 26, 2020

Title: Director of Technology

Attachment F



65

COPY

Invoice
Customer Copy

Mail payments to: 444 W Grand Ave, Wisconsin Rapids, WI 54495

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
WRPS	12/31/2019	395	\$0.00	02/29/2020	\$15,126.86

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
PD SCHOOL LIAISON 4TH QUARTER 2019 SCHOOL LIAISON OFFICER	1	\$15126.8600	EACH	\$15,126.86	\$0.00	\$0.00	\$15,126.86

Invoice Total:	\$15,126.86
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Invoice Remit Portion

Invoice Date 12/31/2019
 Invoice Number 395
 Customer Number 48

Amount Paid

Due Date	02/29/2020
Invoice Total Due	\$15,126.86

WRPS
 MARY GILDENZOPH
 510 PEACH STREET
 WISCONSIN RAPIDS, WI 54494

Please write your Invoice Number on your check and
 enclose this portion of the bill with your payment.
 For questions email: egabrielson@wirapids.org



Purchase Order
WISCONSIN RAPIDS SCHOOL DISTRICT
 510 PEACH STREET
 WISCONSIN RAPIDS, WISCONSIN 54494
 PHONE (715) 424-6705 - FAX (715) 422-6070

PO# 20003972

DATE: 02/27/20

PAGE NO: 1 Of 1

PO TYPE:

VENDOR: 140554

REQ: 00039779

PHONE: (800) 966-6090

BUYER:

Fax: (262) 569-5391

EMAIL:

SHIP TO: Central Storage

2510 Industrial Street
 Wisconsin Rapids WI 54495

PDS
 13400 Bishops Lane
 Suite 190
 Brookfield WI 53005

CONTACT: P. Bickelhaupt

SITE: Central Office

VENDOR ACCOUNT:

SPECIAL INSTRUCTIONS: Please email aherald@pdsit.net

lease send the following, freight charges prepaid. Cancel back orders not received by

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		Please see attached quote 2080186		
96.00		716948 Chromebook 11 G7	177.0000	16,992.00
96.00		526975 Chrome OS Management	23.5000	2,256.00
		TOTAL:		19,248.00
		BLDGS and GRNDS please deliver to E. Lewandowski @ TRC (For THINK Library - 32, Washington Library - 32, and Woodside Library - 32)		
		Will go through Board of Educ as an update March, 2020 Mtg		
		COPY TO RENEE, PLEASE - GASB/FIXED ASSETS		
		PER PURCHASING POLICY 672		
		***** For School District of Wisconsin Rapids use only		
		0-10-109-482-222200-031-000000-2	6,416.00	
		0-10-112-482-222200-031-000000-2	6,416.00	
		0-10-113-482-222200-031-000000-2	6,416.00	

**THE STATE OF WISCONSIN AND ALL ITS AGENCIES ARE EXEMPT FROM
 ALL FEDERAL, STATE, AND LOCAL TAXES, SEC. 77-54
 PLEASE ACCEPT OUR PO AS EVIDENCE OF OUR EXEMPT STATUS**

Signed: *[Handwritten Signature]*



Paragon Development Systems, Inc.
 13400 Bishops Lane
 Suite 190
 Brookfield, Wisconsin 53005
 United States
 (P) 262-569-5300

Quote (Open)	
Date Feb 24, 2020 10:54 AM CST	Expiration Date 03/06/2020
Modified Date Feb 26, 2020 11:42 AM CST	
Doc # 2080186 - rev 1 of 1	
Description Chromebook 11 G7 EE 4GB 16GB	
SalesRep Reagles, Megan (P) 414-214-0757	
Customer Contact Bickelhaupt, Phillip (P) 715-424-6715	

Customer
 Wisconsin Rapids Public Schools (023268)
 Bickelhaupt, Phillip
 510 Peach St
 Wisconsin Rapids, WI 54494
 United States
 (P) 715-422-1912

Bill To
 510 Peach St
 Wisconsin Rapids, WI 54494
 United States
 (P) 715-422-1912

Ship To
 Receiving, Shipping
 510 Peach St
 Wisconsin Rapids, WI 54494
 United States

Payment Method
 Terms: Net 30

Customer PO:	Terms: Net 30	Ship Via: FedEx Ground
Special Instructions:		Carrier Account #:

#	Description	Part #	Qty	Unit Price	Total
1	Chromebook 11 G7 EE N4000 4GB 16GB 11.6" HP, Inc. - pds #: 716948	6QY22UT#ABA	96	\$177.00	\$16,992.00
2	Chrome OS Management Console - Education Google - pds #: 526975	CROSSWDISEDU	96	\$23.50	\$2,256.00

Subtotal: \$19,248.00
Tax (0.000%): \$0.00
Shipping: \$0.00
Total: \$19,248.00

Terms and Conditions

Unless a specific Master Services & Product Sales Agreement is in effect between the parties, this quote is subject to PDS's Terms & Conditions which can be viewed at <http://www.shopppds.com/termsforsale.aspx>

Shipping and tax amounts are estimated.

Purchases made by credit card may be subject to a 3% Convenience Fee at the time of invoicing.

PDS has been notified by numerous technology manufacturers that pricing is subject to rapid change due to the recent tariffs imposed on China.

While we will make every effort to update you with any changes as they arise, we are unable to guarantee pricing. This situation is not unique to PDS and likely has impact across most technology manufacturers.

Please contact your sales team with additional questions.